

Rahara Eighty Eight Degree East Foundation

Notice for the election to the Governing Body for the year 2020-2021

15th November, 2020

Dear Members,

I, Suratna Mukhopadhyay, S/o Late Dr. Snigdhanu Mukhopadhyay, residing at 27/2, Siromoni Para Road, Kulinpara, P.S- Khardah, Kolkata-700116, have been appointed as the Returning Officer, by the Governing Body 2019-20, for conducting the Election of the Foundation's Governing Body for the year 2020-2021.

Notice is hereby given to all Members of the Foundation that the Election to the Governing Body (2020-2021) for the post of 11 (Eleven) Members as per details below shall be held as per the process outlined in the next few sections. Election report including the final outcome of the election will be presented for adoption at the Annual General Meeting (AGM) of the foundation scheduled on 29th November 2020.

Due to the ongoing COVID-19 pandemic, the voting process will be performed through online voting methods. Details pertaining to the voting system will be communicated to members as per the schedule mentioned in next sections.

Bye Law Clauses

Your kind attention is hereby sought to the following relevant clauses of the bye laws of the foundation.

Rights and obligation of members

Any ordinary member of the society has the right (a) to elect and to be elected in any election of the society, (b) to submit suggestion for discussion to the Governing Body and subcommittee on any matter relation to society, (c) to inspect the accounts and the proceedings of the meetings of the society on appointment with the Secretary, (d) to pay his/her subscription within the prescribed time, Defaulting members shall not be allowed to take part or vote in a meeting. Member shall have one vote each.

TERM OF ELECTION:

The term of office of the Governing Body shall ordinarily be every one year, unless it is dissolved/ terminated early under unforeseen circumstances. After election, the old Governing Body will continue to function till the new Body takes over charge which shall under no circumstances be more than 30 days from the date of election.

GENERAL MEETING

Annual General Meeting

Agenda

The business to be transacted at the A.G.M, Shall be : (a) to confirm the minutes of the last A.G.M. and of special general meeting if any, (b) to adopt with or without modification the report of the working of the society for the previous year, (c) to pass audited accounts of the society for the previous year ended, (d) to appoint qualified Auditor or Auditors, (e) to transact such business as may be fixed by the governing Body,(f) to transact such other business as may brought forward by giving 14 days previous notice from any member, (g) to conduct general election.

Nomination Process

- Ordinary members with no outstanding dues (subscription and other payments due to the foundation) as on 31st October 2020 are eligible for nomination.
 - The candidate must not be convicted of immoral activities. An elected candidate stands the risk of being disqualified as a Governing Body member, if such a conviction is issued after the elections.
 - The candidate should not be found to flout the provisions of the bye laws or the laws of the foundations.
- Interested members are required to send duly filled nomination forms to the Returning Officer. Both hard copies as well as soft copies (scanned and sent over email) will be acceptable.
 - Nomination shall be proposed by any other member of the Foundation who is not filing his/her nomination for this election and has no outstanding dues to the Foundation as on 31st October 2020.
 - If the Candidate is also in the elected/ nominated member of any other society self-declaration letter on plane white paper addressed to the Returning Officer shall be submitted along with the nomination form.
- Current Governing Body members are eligible for re-election.
- Nomination and Election schedule is as follows:
 - Last date for submission of duly filled nomination form: 22nd November
 - Publication of list of nominations: 23rd November
 - Last date for withdrawal of nominations: 25th November
 - Publication of final list of nominations: 26th November
 - Start of e-voting: 27th November

- End of e-voting and announcement of results: 29th November

Voting Process

- All members with no outstanding dues (subscription and other payments due to the foundation) as on 31st October 2020 are eligible for casting their votes.
- One eligible member will cast only one vote.
- Due to the COVID-19 pandemic, only electronic voting option is available.
- Voting will start two days before the AGM and will close on the day of the AGM.

Assumption of office by new members

- The conclusion of the election will be declared by the undersigned on the day of the AGM.
- .The newly elected members will assume office immediately upon conclusion of the AGM. In the first meeting of the Governing Body, election of the office bearers will be conducted.
- Any queries with regard to the conduct of elections may please be addressed to the Returning Officer on his e- mail id and with a copy to the secretary of the Foundation. The Returning Officer's decision will be final.
- We look forward to your active participation in the forthcoming election.

Self-Declaration of RO

I, Suratna Mukhopadhyay, S/o Late Dr. Snigdhanu Mukhopadhyay, residing at 27/2, Siromoni Para Road, Kulinpara, P.S- Khardah, Kolkata-700116, do hereby declare that as a Returning Officer, I am bound to be an unbiased party with no involvement in the elections, and shall ensure transparency in the elections and adherence to the rules and regulations of the election.

Signature:

Name: Suratna Mukhopadhyay

Email: mukherjeesuratna@gmail.com

Date: 15th November 2020